

GAJRA RAJA MEDICAL COLLEGE
(Department of Medical Education, Government of Madhya Pradesh)
Gwalior-474009, Madhya Pradesh

Dated: 24/09/2018

Gajra Raja Medical College, an autonomous Institute under the Department of Medical Education, Government of Madhya Pradesh, is a premier superspeciality Postgraduate Institute.

The following position is available for contractual appointment under NACP-IV of National AIDS Control Organization (NACO), Ministry of Health and Family Welfare, New Delhi.

Technical Officer-1 (One Post),

Remuneration: Rs. 25,000/-P.M. (consolidated)
Contract will be valid upto 31 March 2019

Qualification (i) Medical graduate with two years laboratory experience. (ii) M.Sc. in Medical Microbiology / Biotechnology / Life Sciences

Experience: (i) Minimum 2 years experience in Medical Microbiological / Immunological Laboratory Techniques (ii) Candidate with experience in NABL / Quality Assurance will be preferred.

Job Responsibilities: The Technical Officer is required to undertake the following responsibilities: -

- (i) Supervisory and trouble-shooting, root cause analysis of testing errors in ICTCs under the SRL.
- (ii) Supervision and mentoring of laboratory technicians of ICTC / PPTCT's through on site visits.
- (iii) Monitor the work related to EQAS, including sending of panels to the ICTC's / PPTCT's/ blood banks. EQAS data analysis and reporting.
- (iv) Training: Organizing ICTC – LT training.
- (v) Submission of monthly testing report to DAC.
- (vi) Twelve days tour to linked ICTC Centers (Technical Officer will have to submit the tour report within 48 hours to I/C SRL and copy to NACO).
- (vii) Prepare SOPs and documents for accreditation.
- (viii) Coordination with DAPCU officers for their field travel.

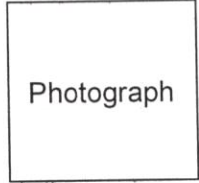
How to apply: Eligible candidates may send application by email with subject line 'Application for Technical Officer (SRL) in the prescribed format and with a recent passport size photograph affixed at the space indicated, along with attested copies of certificates, testimonials etc (Application form and all relevant documents in PDF only) at the following address: srlmcgwalior@gmail.com and drkpranjan@gmail.com

Last Date: The last date for receipt of applications is 29.09.2018 (5 PM) *(Saturday)*

H. Pranjana

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Candidates should fill up application forms in his/her own handwriting. All answers must be given in words and not by dashes and dots. No column should be left blank)



1. Name of the Post applied for **Technical Officer (SRL)**
2. Name of the applicant in Full (Mr/Ms./Mrs/)
(In block Capital letters)
3. Address:
Present-----
STD Code----- Phone No.-----Mobile-----
Email ID-----
Permanent-----
STD Code----- Phone No. -----Mobile-----
Email ID-----
4. Date of Birth (In Christian era) -----
5. Nationality -----
6. Sex – Male () Female ()
7. Marital Status -----
8. Father's/Husband's Name -----
9. Belongs to category SC () ST () OBC ()
10. Educational/Professional Qualifications obtained (commencing with Matriculation or equivalent examination) (Please attach attested copies of all certificates).

SN	Exam. / Degree Passed	College / University	Subjects taken	Specialization, If any	Year of passing	Class / Division Percentage of marks	Remarks

11. Professional Trainings undergone:

Name of the Training	Name of the Institute	Duration

12. Experience:

Name of the Employer / Organization	Post Held	From	To	Nature of duties

13. Please state clearly in the light of the above entries, whether you meet the requirements of the post: (Yes/No)

14. Are you under any contractual obligation to serve the Central / State Government / Public Sector Undertaking / Autonomous Body? If so, please furnish full details.

15. Reference (Please give names and addresses of two persons who are residences of India and holders of responsible position and not relatives to whom a reference can be made regarding the applicant's professional competence, character and work. Where the candidate has been in employment, he/she should give his/her present or most recent employer or immediate superior as a reference or produce a testimonial from him /her).

Mr/Mrs/Dr. Designation: Department: Address:	Mr/Mrs/Dr. Designation: Department: Address:
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16. If selected, what notice would you require for joining?

17. Any other information, the applicant may like to add

Declaration:

I hereby declare that the information furnished and entries made in this form and the additional particulars, if any, furnished herewith by me are true to the best of my knowledge and belief and nothing has been concealed / distorted.

If at any time I am found to have concealed/distorted any material information, my appointment shall be liable for termination without notice or compensation.

Date:

Place:

(Signature of the Applicant)